



Friday 3rd May 2024

Reports and key stage 3 assessment changes letter

Dear parents/carers,

The school is transferring to a different reporting system called Go4Schools and this will mean information on your child's report will appear in a different format. We are currently reviewing 'Assessment, marking, reporting and feedback' policy to improve the process and make it better in relation to how it informs students of their progress at the school. There will be further changes ready for September 2024 and we will communicate this before the new academic year.

The new report in the summer term 2024 will still include: classroom expectations, assessment and attendance information. There will be detailed 'Report Key' to explain what each classroom expectation means for your child in lessons:

Have a positive attitude

- Be respectful in the way you speak to others
- Arrive at school and to your lessons on time
- Be organised and have the right equipment with you
- Wear the correct uniform and wear it correctly
- Always have your diary on your desk in tutor time and lessons
- Listen
- Follow instructions without complaining or arguing

Be considerate and supportive of others

- Be aware of how your behaviour can affect how others feel and behave
- Tell a member of staff if you know someone is being bullied
- Help others with their learning
- Allow others to express their opinions
- Play your part and do not let others do all of the work
- Do not distract others from their learning
- Try your best to understand how others feel

Work hard

- Always work to the best of your ability
- Do not chat when you should be working
- Ask for help if you do not understand the work
- Finish tasks wherever possible
- Concentrate on the work you have been asked to do

Homework

- Work is submitted on time and completed correctly
- There is an appropriate amount of detail which is determined by the task

The attendance section will include a pie chart showing the percentage of attendance since the beginning of the academic year, authorised absences in a number of days and any unauthorised absences. We ask all parents/carers to phone the school in the morning to inform us if your child will not be at school.

Key stage 3 - Year 7 -9

The key stage 3 report will now include narrative words instead of a number. This is because students are assessed on the extent of their knowledge, understanding and skills taught in each subject class in which they are a member. You will no longer see a 10 point number range.

Students will be informed with one of these words of the requirements to achieve (in ascending order): Basic, Simple, Clear, Appropriate, Good, Accurate, Detailed, Perceptive or Excellent achievement in their learning. These words will be supported with verbal and written feedback and targets in their subject lessons. The purpose of this is to get students to focus on how to improve rather than a numerical figure, which can lead to confusion. The key stage 3 criteria at Connaught will focus on developing students' knowledge and skill base ready for GCSE; this will mean students engaging with a key stage 3 criteria for each subject. These criteria are being prepared this term and we aim to publish them in winter term 2024 or earlier.

Key stage 4 - year 10 and year 11

The key stage 4 report will still include: classroom expectations, assessment, progress and attendance with a specified key. There we still be the following sections:

Classroom Expectations

Having a positive attitude, being organised, working hard and homework are all important aspects which optimise learning. Your child has a grade for each of these areas from their teachers, indicated by a numerical figure key.

Assessment

At Connaught School for Girls, your child is assessed on the extent of their knowledge, understanding and skills taught in each subject class in which they are a member. There will be mock examinations at certain points in the academic year and these will appear in a separate column. Subject teachers now set expectations for achievement in each of their units of work.

Progress

Your child has been set a minimum expected grade (MEG) benchmark for attainment at GCSE in each of their subjects, based on prior KS2 attainment. Your child's teachers have indicated their best professional judgement of current progress towards minimum expected grades (MEGs) by a light colour code. Students will be awarded GCSE grades on the 1 to 9 scale.

If you are unfamiliar with this grading system, please see the chart below to help you understand what grades 9 to 1 mean in comparison with old GCSE grades.

GCSE grades have changed. The new 9-1 grades can be compared as:

New GCSE grades	①	②	③	④	⑤	⑥	⑦	⑧	⑨
Old GCSE grades	G	F	E	D	C	B	A		A*
BTEC grades		Level 1 Pass	Level 2 Pass	Level 2 Merit	Level 2 Distinction				

We have set students challenging targets to reach in all subjects and we hope they will strive to reach them.

If you have any questions or comments regarding the reports, please contact the school via email: School@connaught.waltham.sch.uk

Yours sincerely,

Ms Maniar
Acting Deputy Headteacher

